

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
June 26, 2023 - 7:00 P.M.

The meeting was called to order by Chair Wittenberg at 7:29 p.m. Note: Work session held at 5:30 ran until 7:20 p.m. Declaration of Quorum – Members present: Scott Abel, Kayla Walberg, Jill Nelson, Dudley Wishard, Randy Bodensteiner, Vern Wittenberg, Corey Petterson. Absent: None Also present: Superintendent Ryan Grow, staff and community members

3 **Community Comments** – A comment from the public was brought by a board member asking the district to attempt to bring more trails to school forest.

4 **Approval of Agenda** – MMS Wishard/Able to approve agenda and addendum, as well as tabling agenda item 9.12. The addendum added items 9.14 thru 9.16. Item 9.12 is the reading of the updated MSBA policies. MCU.

5 **Approval of Minutes from Previous Meeting** – MMS Petterson/Walberg to approve minutes as presented. MCU.

5.1 5/15/23 – Regular Meeting

6 **Informational Items**

6.1 **Principals Report** –Principal Tharaldson presented the report, and discussed the following items: A) **Elementary Summer Enrichment** – We have completed 3 weeks of our program. We have a total of 25 students attending on a regular basis. The focus is on academic recovery and enrichment in the areas of math & reading; and a social-emotional aspect was added this summer. Students will wrap up the program with a trip to the swimming pool on 6/29. B) **Graduation/Seniors** – Kindergarten graduation had 40 students this year, and all 28 high school seniors were eligible to participate in the graduation ceremony held on 5/27. Thanks to Julie Johnson, Willow Christen & senior advisors James Bettin & Michelle DeVries for all their work leading up to each ceremony. C) **Summer ESY** – Emily Schroerer, our DCD Sp Ed teacher, is working with 5 students for their extended school year. This service is based on a student’s IEP. D) – **Substitute Teachers for 23-24** – We anticipate a shortage of substitutes within our district for the 23-24 school year due to a variety of factors. E) – **Title Program Funding Applications** – Title applications are due 9/1/23, and a new system, MEGS, will be used to complete applications.

6.2 **Superintendent Report** – Supt. Grow discussed the following items: 1) **Personnel** – A) **Open Positions** – FT Custodial, Extra-Curricular Bus Drivers, Band Teacher, Assistant BBB Coach, Jr. High FB, and GBB Coaches, Industrial Tech B) **New Teachers** – We have 5 first year teachers coming to our district next year. WE are excited to have them join our team. Two were previously substitutes for us, so we are grateful to bring them on as FT staff members. C) **Negotiations** – has started with the teachers. The next meeting will be 7/19/23. 2) **Educational** – A) **Thank You** – to community and staff members who took the time to complete the referendum survey. Your feedback is greatly appreciated & will help the district in the decision-making process moving forward. B) **Review & Comment** – Once this is submitted (6/30/23), I will be working with ATSR on setting up a timeline for town hall & community meetings. C) **Summer Enrichment/ESY** – The programs have been going well & most students have attended regularly. D) – **Summer Food Program** – Continues to be a big hit. Many students from summer rec & families throughout the community are taking advantage of the free meals for those under 18 years of age. 3) **Legislative** - A) **Changes** – A large number of changes took place with the last legislative session. The education organizations are working with districts to provide information & resources to navigate through the changes. 4) **Financial** – A) **2023-2024 Budget** – This will be presented for approval later in the agenda. B) **Border Bank CD Program** – Paula & I will be looking into the program. The percentage rate is a higher return than the state’s Liquid Asset Program is currently offering. C) **Audit** – The audit, by Eide Bailly, will be the week of 8/14-8/17. 5) **Building/Grounds** – A) **Playground Fencing** – Oberg Fence completed the fence around the playground 6/12 & 6/13. This will help secure students to the general playground, and improve safety. B) **Phone System** – The new phones were installed. There is still some configuring and transitions taking place, mostly with the door security & paging. C) **Classroom Audio** – The devices are installed and working. There were a few rooms that were not accounted for, so we needed to order 6 additional devices.

6.3 **Committee Report** –

6.3.1 Negotiations – An update was given.

6.4 **Enrollment Report** – Enrollment numbers as of 5/12/23 for Pre-K thru 12th were 510, compared to 513 on 4/12/23.

7 **Consent Calendar** – MMS Nelson/Bodensteiner to approve Consent Calendar as presented. MCU.

7.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:

Payroll Checks/Direct Deposit

June Bills

71543-71612/Wires

No Checks – All Payroll was Direct Deposit

Voucher Numbers: 67693-67810

Check Numbers: 71613-71662

Total Payroll/Expense Checks Approved: \$969,821.46

7.2 Approval of Electronic Transfers and Other Banking Transactions

7.3 Approval of Treasurer’s Report

7.4 Accept/Approve Donations

7.5 Student Activity Report

8 **Old Business – None**

9 **New Business**

- 9.1 **Consider Hiring Tate Maesse as an Elementary Teacher for the 2023-2024 School Year** – MMS Able/Wishard to hire, contingent on licensure being completed. MCU.
- 9.2 **Consider Hiring Chelsey Juberian as an Elementary Special Education Teacher for the 2023-2024 School Year** – MMS Walberg/Petterson to hire, contingent on licensure being completed. MCU.
- 9.3 **Consider Hiring Morgan Gebhardt as an Elementary Special Education Teacher for the 2023-2024 School Year** – MMS Bodensteiner/Walberg to hire, contingent on licensure being completed. MCU.
- 9.4 **Consider Accepting the Resignation of Jesse Eck as Elementary Physical Education Teacher** – MMS Wittenberg/Walberg to accept. MCU. Mr. Grow & the Board Chair Wittenberg thanked Mr. Eck for his years of service for the district.
- 9.5 **Consider Hiring Jared Sewall as Elementary Physical Education Teacher for the 2023-2024 School Year** – MMS Wishard/Able to hire. MCU.
- 9.6 **Consider Accepting the Resignation of Kip Hanson as Custodian, Effective May 31, 2023** – MMS Walberg/Bodensteiner to accept. MCU.
- 9.7 **Consider Approving the Contract for Tiffany Kroulik as Community Education Coordinator/Assistant Activities Director** – MMS Wishard/ Nelson to approve. MCU.
- 9.8 **Consider Approving the Memorandum of Understanding between the Clearwater Co Sheriff’s Office and ISD #2311** – MMS Bodensteiner/Able to approve. Discussion was held. MCU.
- 9.9 **Consider Approving the 2023-2024 School District Budget** – MMS Bodensteiner/Wittenberg to approve as presented. MCU.
- 9.10 **Adopt a Resolution Authorizing the Superintendent as the Identified Official with Authority for Education Identity Access Management for ISD #2311** – MMS Wittenberg/Petterson to adopt resolution. MCU
- 9.11 **Consider Accepting the Insurance Proposal for ISD #2311 for the 2023-2024 School Year** – MMS Bodensteiner/Walberg to accept WSI bid for insurance. MCU.
- 9.12 ~~**Consider Approving Additions and Revisions to MSBA Model Policies**~~ – Tabled until future meeting.
- 9.13 **Adopt a Resolution for Membership in the MN State High School League for 2023-2024** – MMS Wittenberg/Walberg to adopt the resolution. MCU.
- 9.14 **Consider Reassigning Laura Dahl as a 4-6 Math ADSIS Interventionist** – MMS Walberg/Wittenberg to reassign. MCU.
- 9.15 **Consider Hiring Tate Maesse as Assistant Varsity Football Coach** – MMS Nelson/Bodensteiner to hire. MCU.
- 9.16 **Consider a Motion to Allow for the Submission of Information Required by MDE as Part of Their Review & Comment Process**
Board member Wishard moves that the board authorize the superintendent to submit all required information to the Commissioner of Education to request review and comment on a facilities project for capital improvements. The project would be financed through the issuance of School Building Bonds, if approved by voters. Board member Bodensteiner seconds. Discussion was held. Voting for – Bodensteiner, Nelson, Petterson, Walberg, Wishard, Wittenberg, Voting against – Able. Motion Carries.

10 **Community Questions to the Board of Education Regarding Agenda Items** – Questions were asked and answered

11 **Future Meetings**

12.1 Regular School Board Meeting on Monday, July 17, 2023, at 7:00 p.m.

12 **Adjournment** – MMS Nelson/Walberg to adjourn at 9:12 p.m. MCU